

**Annual Report of the Trustees and Accounts
for the year ended 30 June 2020**

Objectives and activities for the public benefit

Brockham Choral Society registered as a Charity in 1982 and is governed by a Constitution which was most recently updated in September 2019. This states the objectives of the Society as being *“primarily the enjoyment of music and also the promotion and development of musical knowledge and competence through the presentation of concerts and in other ways determined from time to time by the Society.”*

Membership is open to all sectors of the community, with no requirement for previous experience or auditions. There were 71 members during the year, compared to 78 in the previous year. The Society seeks to involve local area school-children in suitable concerts, for example children from local primary schools and youth choirs have taken part in Christmas and summer concerts in recent years.

The Trustees of the Society have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission as set out below. The benefits of the Society are enjoyed by both its members and the public who attend the concerts. The concert programme for each year is set within a context of performing a wide range of both familiar and less familiar choral works composed by a variety of composers from different musical periods. The advancement of the arts is thus achieved through the exposure of both choir and audience members to different styles and genres of music.

The Trustees recognise the need to encourage participation of young people either as a member or as a concert attendee. In this way they may be more likely to participate in classical music when older, as participant or attendee. Accordingly, those aged 25 or under who are either in full time education or who are unemployed are granted free membership or discounted tickets, as appropriate. In addition, the Society launched a Young Composers Competition for the under 25s, aimed at schools and Colleges in Surrey, offering a prize of £1,000 for the best entry to be performed at one of their concerts. Due to the Covid-19 virus this has had to be deferred until next year.

Typically, three concerts are held each year with professional soloists and orchestral players. Ticket prices are kept affordable with concert deficits being met by a combination of subscription income, fund raising and grants from local and national bodies.

Performances

December 2019 St Martin's Church, Dorking	Gjeilo "Sunrise Mass" Haydn "Little Organ Mass" <i>Soloists:</i> <i>Miranda Rogers Soprano</i> <i>Roy Rashbrook Tenor</i> <i>Richard Bacon Bass</i> <i>Organist:</i> Richard Moore <i>Orchestra</i> British Sinfonietta String Ensemble <i>Musical Director:</i> John Bawden - Guildford Cathedral Singers
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Spring and
Summer 2020

The concerts planned for Spring and Summer 2020 were cancelled due to the effects of the coronavirus (Covid-19)

Our Professionals

Cole Bendall joined us as Musical Director in January 2020. He has a BMus First Class Honours degree from Aberdeen University and MMus Musicology degree from Edinburgh University. He is currently completing his PhD thesis. He is also active as a tenor singer, composer, and speaker, and is a lay singer at Guildford Cathedral. He is a Teaching Fellow at the Centre for Open Learning at the University of Edinburgh, and currently Chorus Master of Haslemere Musical Society and Conductor of Surrey Youth Choir.

We value and appreciate the support from our excellent accompanist Marion Lea both in rehearsal and on the occasions when she accompanies a concert.

Review of the Year

The Autumn 2019 concert performance of Gjeilo's "Sunrise Mass" was well received by members and audience alike. We are grateful to the conductor on this occasion: John Bawden, Musical Director of the Guildford Cathedral Singers, for standing-in for our new Musical Director Cole Bendall, who was unable to take up his post until January 2020 due to prior commitments.

Also, in the Autumn Term, the Society organised and hosted a workshop and concert provided by the world-renowned "Voces8" ensemble at St Paul's Church in Dorking. The aim was to provide an opportunity for people to hear and learn from these superb singers at a local venue. A special effort was made to include young people from local schools. The Trustees acknowledge a grant of £300 which was received from Mole Valley Arts Alive which ensured that the event went ahead. The response to this initiative was very positive with 189 children and adults attending the day-time workshop and 278 at the evening concert that followed. An unplanned surplus arose from this event which allowed the Society to donate £1,125 to NewSPAL the performing arts library for Surrey which provides concert scores to the Society's members at very reasonable fees.

In the Spring term, members rehearsed Haydn's "Nelson Mass" and three Bruckner motets under Cole's direction, intending to perform these in our concert at the end of March, but unfortunately this was not to be. The Summer concert scheduled for June 2020 was likewise cancelled,

In the meantime, the Society's members have been participating in weekly online virtual rehearsals provided by Cole, which has proved a popular way of keeping in touch for many.

Finances

There was a higher overall deficit on concerts (**£5,358**) than in the previous year (**£3,400**) due to the cancellation of this year's Spring concert. Many members kindly agreed to donate the cost of their tickets to the Society and not request a refund.

Fundraising efforts this year contributed a net **£1,662** compared to £675 previously. The Annual Dinner was once again postponed. A further net **£573** was raised by the *100 Club*.

The Society is most grateful for the grants from the Humphrey Richardson Taylor Trust which this year amounted to **£2,000**. In addition, the Society received a one-off grant of **£3,000** from the Midland Festival Chorus (MFC). The Society made an application for a grant which the MFC Trustees approved as the aims of MFC and the Society are similar. We are grateful for their support.

There was an overall general fund surplus for the year of **£4,039**. The accumulated funds of the Society of **£20,056** will enable us to maintain our activities into next year. The Society is currently paying retainers to the Musical Director, the accompanist and St John's School in Dorking which provides our rehearsal venue. While no concerts are planned for the next Autumn term, the Trustees continue to keep the situation under review, awaiting the publication of further UK Government guidelines.

Brockham Choral Society
Statement of Financial Activities
For the financial year ended 30 June 2020

	<u>Note</u>	Unrestricted Funds	Designated Funds	TOTAL 2019/2020	TOTAL 2018/2019
		£	£	£	£
Income					
Concert Income	9	3,008	-	3,008	9,067
Member Subscriptions	7	8,935	-	8,935	9,390
Friends Subscriptions	7	500	-	500	640
Gift Aid on Subs & Donations	8	1,760	-	1,760	1,689
Grants	10	5,300	-	5,300	2,000
Donations		1,179	-	1,179	469
Fundraising income:					
General	11	6,284	-	6,284	1,798
100 Club		1,693	-	1,693	1,692
Staging / Lighting Hire		-	-	-	120
Interest received		21	-	21	17
Total incoming resources		28,680	-	28,680	26,882
Expenditure					
Concert Expenditure	9	8,366	-	8,366	12,467
Rehearsal Costs:					
Musical Director		3,960	-	3,960	4,815
Accompanist		2,640	-	2,640	3,000
Rehearsal Venues		1,560	-	1,560	2,160
Administration	12	2,271	102	2,373	3,531
Other Expenditure:					
Fundraising costs	11	4,622	-	4,622	1,123
100 Club prizes and costs		1,120	-	1,120	1,127
Total resources used		24,539	102	24,641	28,223
Net income (expenditure)		4,141	(102)	4,039	(1,341)
Net movement in funds		4,141	(102)	4,039	(1,341)
Reconciliation of Funds					
Total funds brought forward		15,915	102	16,017	17,358
Total funds carried forward		20,056	-	20,056	16,017

**Brockham Choral Society
Balance Sheet
as at 30 June 2020**

	<u>Note</u>	Unrestricted Funds	Designated Funds	TOTAL 2019/2020	TOTAL 2018/2019
		£	£	£	£
Fixed Assets					
Tangible assets	4	-	-	-	-
Current Assets					
Debtors and prepayments	5	306	-	306	2,007
Cheque accounts		2,420	-	2,420	697
Deposit accounts		17,775	-	17,775	14,254
Total current assets		<u>20,501</u>	-	<u>20,501</u>	<u>16,958</u>
Liabilities					
Creditors and Accruals	6	(445)	-	(445)	(941)
Net current assets		<u>20,056</u>	-	<u>20,056</u>	<u>16,017</u>
<u>Total Net Assets</u>		<u>20,056</u>	-	<u>20,056</u>	<u>16,017</u>
Charity Funds					
Unrestricted Funds		20,056	-	20,056	15,915
Designated Funds		-	-	-	102
<u>Total Charity Funds</u>		<u>20,056</u>	-	<u>20,056</u>	<u>16,017</u>

The notes starting on pages 6 to 9 form part of the financial statements.

These accounts were approved by the Trustees on 23 July 2020, and signed on their behalf by

E Earnshaw and J Dimmer

Brockham Choral Society

Notes to the Financial Statements for the year ended 30 June 2020

1. General Notes

The financial statements have been prepared under the historical cost convention in accordance with the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011, as it applies from 1 January 2015.

Incoming resources from fundraising activities are generally reported gross in the SOFA.

Resources are recognised on an accrual basis based on when they are due. Generally, liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure.

2. Employees

The Charity does not have any employees. The remuneration of the key management personnel (see administrative information) for 2019/2020 is £nil (2018/2019: £nil). Pension payments are not applicable and £nil has been paid.

3. Trustees and other related parties

During the year neither the trustees nor any persons connected with them have received any remuneration. Some small items of expenditure incurred on behalf of the Society were reimbursed to Trustees.

There were no other related party transactions with Trustees enjoying the same rights of membership as other members of the Society.

4. Tangible Fixed Assets and Investment Assets

The Society owns its own purpose-built staging designed mainly for use at St Martin's Church Dorking. The Trustees have agreed that the staging now has insignificant value and is not shown as an asset.

The Society owns a commercial trailer for holding and transporting the staging. This was bought in 2013 with the cost partly funded by a Surrey County Council grant. The staging and trailer are very important for Society performances and therefore there is no likelihood of a future sale. With this in mind the trailer cost was written off in the year of purchase, and the trailer is not shown as an asset.

The Society also owns a small quantity of lighting of insignificant second hand value and is thus not shown as an asset. It is occasionally hired out to benefit choir funds.

5. Debtors and prepayments

This is mainly in respect of deposits paid in advance for activities planned in autumn 2020. Where possible these events will be rescheduled to 2021.

6. Creditors and accruals

There were no cheques issued and not cleared at the financial year end. Income received already for Programme Adverts in 2020 will be carried forward into 2021.

7. Subscriptions

This is made up of £8,935 from 71 members (prior year: £9,390 from 78) and £500 from 25 Friends of the Society (£640 from 32). New members continue to be offered free membership for the first term.

8. Gift Aid

This amount received on subscriptions includes an adjustment made to reflect the element of tuition provided in rehearsals, in accordance with Gift Aid guidelines.

9. Summary of Concert Finances for the Season ended 30 June 2020

	Autumn 2019 £	Christmas 2019 £	Spring 2020 £	Summer 2020 £	TOTAL 2019/20 £	TOTAL 2018/19 £
Income						
Ticket sales		1,613			1,613	5,944
Programme sales		116			116	579
Refreshments		186			186	625
Advertising revenue		314			314	1,008
Music hire		526	253		779	890
Cushion Hire		-			-	21
Total income	-	2,755	253	-	3,008	9,067
Expenditure						
Conductor		450	450		900	1,320
Musicians		4,017	1,508		5,525	6,902
Music costs		835	174		1,009	1,571
Publicity		58	80		138	148
Programme printing		165			165	565
Refreshments		120			120	480
Venue hire		439			439	1,340
Other expenses		70			70	141
Total expenditure	-	6,154	2,212	-	8,366	12,467
Surplus (Deficit)	-	(3,399)	(1,959)	-	(5,358)	(3,400)

	Autumn 2018 £	Christmas 2018 £	Spring 2019 £	Summer 2019 £	TOTAL 2018/19 £
<i>Total incoming</i>	-	3,788	2,888	2,391	9,067
<i>Total outgoing</i>	-	4,974	5,385	2,108	12,467
<i>Surplus (Deficit)</i>	-	(1,186)	(2,497)	283	(3,400)

10. Grants

The Society is most grateful for a further grant this year of £2,000 from the Humphrey Richardson Taylor Charitable Trust. In addition, a one-off grant of £3,000 was received from the Midland Festival Chorus and a further grant of £300 from Mole Valley Arts Alive.

11. Fundraising

	2019/2020			2018/2019		
	Income £	Expense £	Profit £	Income £	Expense £	Profit £
Quiz Evening	483	6	477	510	53	457
Post-concert parties	-	-	-	750	630	120
Socials	-	-	-	440	440	-
Books, etc	-	-	-	54	-	54
Easyfundraising/Smile	60	-	60	44	-	44
Voces8 workshop/concert	5,741	4,616	1,125	-	-	-
Other	-	-	-	-	-	-
Totals	6,284	4,622	1,662	1,798	1,123	675

12. Administration Expenses

General fund expenses include Making Music Subscription, Insurance and Performing Rights £568 (£534); printing/stationery/postage/bank charges £70 (£67); Donation to NewSPAL (an independent charitable trust set up to take on running the Surrey Performing Arts loan library, heavily used by organisations such as ours) £1,125 representing the surplus on the Voces8 fundraising event (£500). The Society has purchased an electronic card reader and printer for £119 to process credit and debit card payments for ticket sales, etc.

Designated fund expenditure of £102 relates to the operation of the society website. A grant of £1,000 was received previously for activities including this development. There is no balance remaining in this designated fund.

13. Other Disclosures

During the period of office of the charity trustees, they or their close family members made donations totalling £1,530 during 2019/2020 (£1,560 for 2018/2019). This includes member and friend subscription income but excludes receipts in respect of ticket sales and hire of music. It also excludes fundraising income. No donations were made with conditions attached which require the charity to alter its existing activities.

No ex-gratia payments have been made (2018/2019: nil). No termination or redundancy payments have been made (2018/2019: nil).

The Charity has no material commitments which have not been included in the accounts and has given no guarantees to third parties that could be called on at the year end.

The Charity has granted no loans and has made no ex-gratia payments during the year.

The Society also has a small accumulated fund relating to previous and currently planned tours. This is not a whole choir activity and finances are separate from the main choir.

14. Statement of Financial Affairs – 2018/2019

SORP (FRS102) requires the accounts to show a breakdown by fund for the **prior year totals** in the Statement of Financial Activities (SOFA). For simplicity this is shown below as a note to the accounts.

Brockham Choral Society
Statement of Financial Activities
For the financial year ended 30 June 2019

	<u>Note</u>	Unrestricted Funds	Designated Funds	TOTAL 2018/19
		£	£	£
Income				
Concert Income	9	9,067	-	9,067
Member Subscriptions	7	9,390	-	9,390
Friends Subscriptions	7	640	-	640
Gift Aid on Subs & Donations	8	1,689	-	1,689
Grants	10	2,000	-	2,000
Donations		469	-	469
Fundraising income:				
General	11	1,798	-	1,798
100 Club		1,692	-	1,692
Staging / Lighting Hire		120	-	120
Interest received		17	-	17
Total incoming resources		26,882	-	26,882
Expenditure				
Concert Expenditure	9	12,467	-	12,467
Rehearsal Costs:				
Musical Director		4,815	-	4,815
Accompanist		3,000	-	3,000
Rehearsal Venues		2,160	-	2,160
Administration	12	3,423	108	3,531
Other Expenditure:				
Fundraising costs	11	1,123	-	1,123
100 Club prizes and costs		1,127	-	1,127
Total resources used		28,115	108	28,223
Net income (expenditure)		(1,233)	(108)	(1,341)
Net movement in funds		(1,233)	(108)	(1,341)
Reconciliation of Funds				
Total funds brought forward		17,148	210	17,358
Total funds carried forward		15,915	102	16,017

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